



Social Media Privacy Check

Why should you check the privacy of social media?



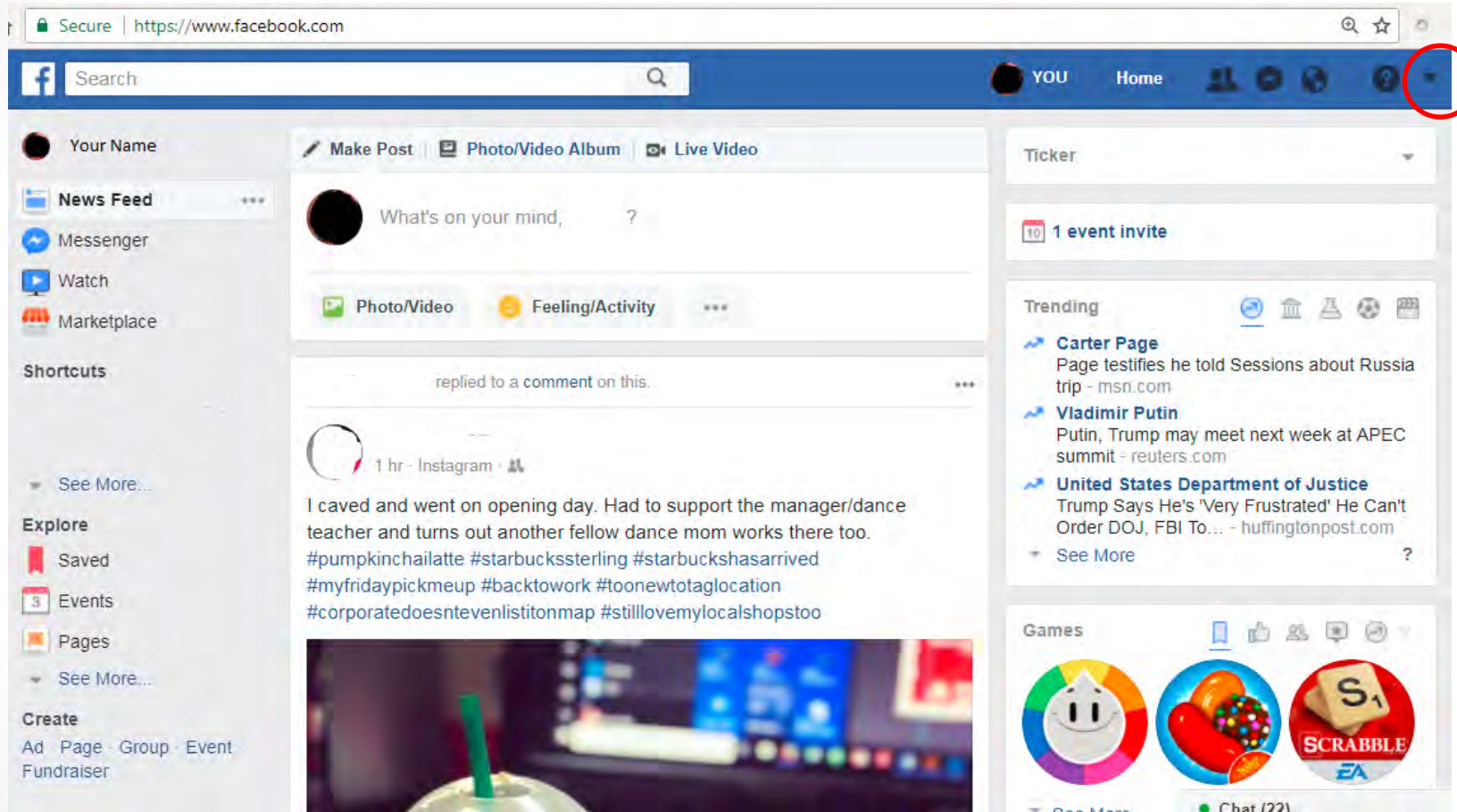
- **Safety** – Keep your info private from random internet strangers.
- **Job Search** – Future employers WILL look at you on social media. Don't let anything off color you posted keep you from the job of your dreams! Your friends understand you, your future boss doesn't!



Facebook

Facebook Privacy Tab

Click on the triangle icon



The image shows a screenshot of the Facebook homepage. The browser address bar at the top displays "Secure | https://www.facebook.com". The Facebook navigation bar includes a search box, the user's name "YOU", and the "Home" button. To the right of the "Home" button, there are several icons: a group of people, a speech bubble, a globe, and a triangle icon. This triangle icon is circled in red, indicating it is the target for the instruction. Below the navigation bar, the main content area is divided into three columns. The left column contains the user's profile name, "Your Name", and a list of shortcuts: "News Feed", "Messenger", "Watch", "Marketplace", "Shortcuts", "See More...", "Explore", "Saved", "Events", "Pages", "See More...", and "Create" (with sub-options: "Ad", "Page", "Group", "Event", "Fundraiser"). The middle column features a "Make Post" section with options for "Photo/Video Album" and "Live Video". Below this is a post from "Instagram" with the text: "I caved and went on opening day. Had to support the manager/dance teacher and turns out another fellow dance mom works there too. #pumpkinchailatte #starbuckssterling #starbucksahasarrived #myfridaypickmeup #backtowork #toonewtotaglocation #corporatedoesntevenlistitonmap #stilllovelylocalshopstoo". The right column contains a "Ticker" section, a "1 event invite" notification, a "Trending" section with news items from "Carter Page", "Vladimir Putin", and "United States Department of Justice", and a "Games" section featuring "Angry Birds", "Angry Birds Friends", and "SCRABBLE EA".

Facebook Privacy Tab

The image shows a screenshot of a Facebook profile page. The top navigation bar includes the Facebook logo, a search bar, and the user's name 'You' and 'Home'. The left sidebar contains navigation options: 'Your Name', 'News Feed', 'Messenger', 'Watch', 'Marketplace', 'Shortcuts', 'See More...', 'Explore', 'Saved', 'Events', 'Pages', 'See More...', and 'Create' (with sub-options for Ad, Page, Group, Event, Fundraiser). The main content area features a post with the text: 'teacher and turns out another fellow dance mom works there too. #pumpkinchailatte #starbuckssterling #starbucksahasarrived #myfridaypickmeup #backtowork #toonewtotaglocation #corporatedoesntevenlistitonmap #stilllovelylocalshopstoo'. Below the text is a photo of a Starbucks iced coffee drink. On the right side, a dropdown menu is open, listing options: 'Your Pages', 'Create Page', 'Manage Pages', 'Create Group', 'New Groups' (with a '3' badge), 'Create Fundraiser', 'Create Ads', 'Advertising on Facebook', 'Activity Log' (with a '1' badge), 'News Feed Preferences', 'Settings' (circled in red), and 'Log Out'. At the bottom of the page, there are links for 'Privacy - Terms - Advertising - Ad Choices', 'Cookies - More', and 'Facebook © 2017'.

Click on settings

Facebook Privacy Tab – Privacy Settings

Privacy Settings and Tools

Who can see my stuff?	Who can see your future posts?	Friends	Edit
	Limit the audience for posts you've shared with friends of friends or Public?		Limit Past Posts
	Who can see your friends list?	Only me	Edit
	Remember, your friends control who can see their friendships on their own Timelines. If people can see your friendship on another timeline, they'll be able to see it in News Feed, search and other places on Facebook. If you set this to Only me, only you will be able to see your full friends list on your timeline. Other people will see only mutual friends.		
Who can contact me?	Who can send you friend requests?	Everyone	Edit
Who can look me up?	Who can look you up using the email address you provided?		Close
	This applies to people who can't already see your email address.		
	<input type="button" value="Friends"/>		
	Who can look you up using the phone number you provided?	Friends	Edit
	Do you want search engines outside of Facebook to link to your profile?	No	Edit

Set future posts and limit past posts to friends and friend list to only me. Set other settings as above.

Facebook Privacy Tab – Timeline and Tagging

The image shows a screenshot of the Facebook Privacy Tab, specifically the 'Timeline and Tagging' section. On the left is a navigation menu with various settings categories. The main content area is titled 'Timeline and Tagging Settings' and contains several rows of settings, each with a description, a current value, and an 'Edit' link.

Setting Category	Description	Current Value	Action
Who can add things to my timeline?	Who can post on your timeline?	Friends	Edit
	Review posts friends tag you in before they appear on your timeline?	Off	Edit
Who can see things on my timeline?	Review what other people see on your timeline		View As
	Who can see posts you've been tagged in on your timeline?	Only me	Edit
	Who can see what others post on your Timeline?	Only me	Edit
How can I manage tags people add and tagging suggestions?	Review tags people add to your own posts before the tags appear on Facebook?	Off	Edit
	When you're tagged in a post, who do you want to add to the audience if they aren't already in it?	Only me	Edit
	Who sees tag suggestions when photos that look like you are uploaded?	Friends	Edit

Use timeline and tagging to limit who can tag you and who can see what you are tagged in. Make sure timeline is set to only me.

Facebook Privacy Tab – Blocking

General
Security and Login

Privacy
Timeline and Tagging
Blocking
Language

Notifications
Mobile
Public Posts

Apps
Ads
Payments
Support Inbox
Videos

Manage Blocking

Restricted List Edit List

When you add a friend to your Restricted List, they won't see posts on Facebook that you share only to Friends. They may still see things you share to Public or on a mutual friend's timeline, and posts they're tagged in. Facebook doesn't notify your friends when you add them to your Restricted List. [Learn more.](#)

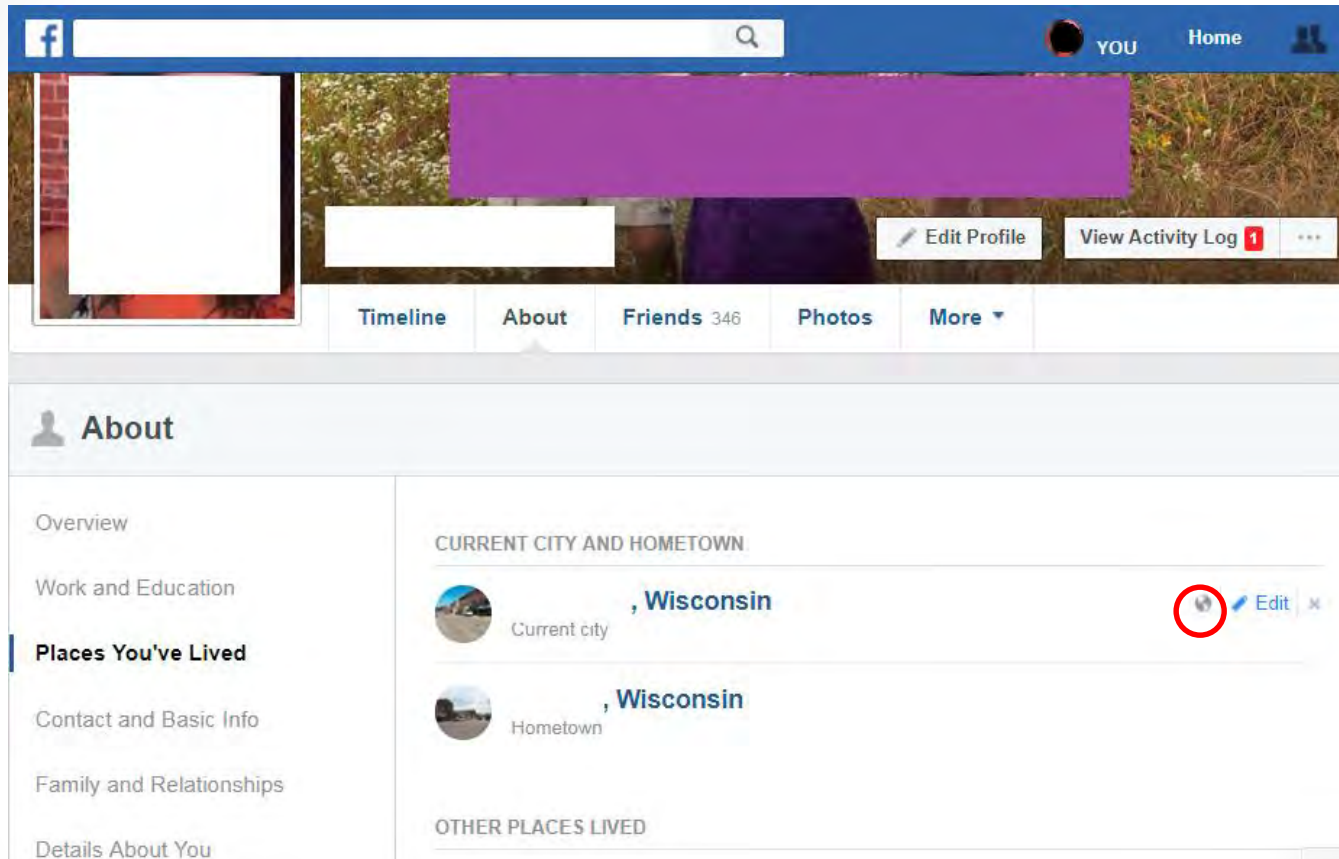
Block users

Once you block someone, that person can no longer see things you post on your timeline, tag you, invite you to events or groups, start a conversation with you, or add you as a friend. Note: Does not include apps, games or groups you both participate in.

Block users **Block**

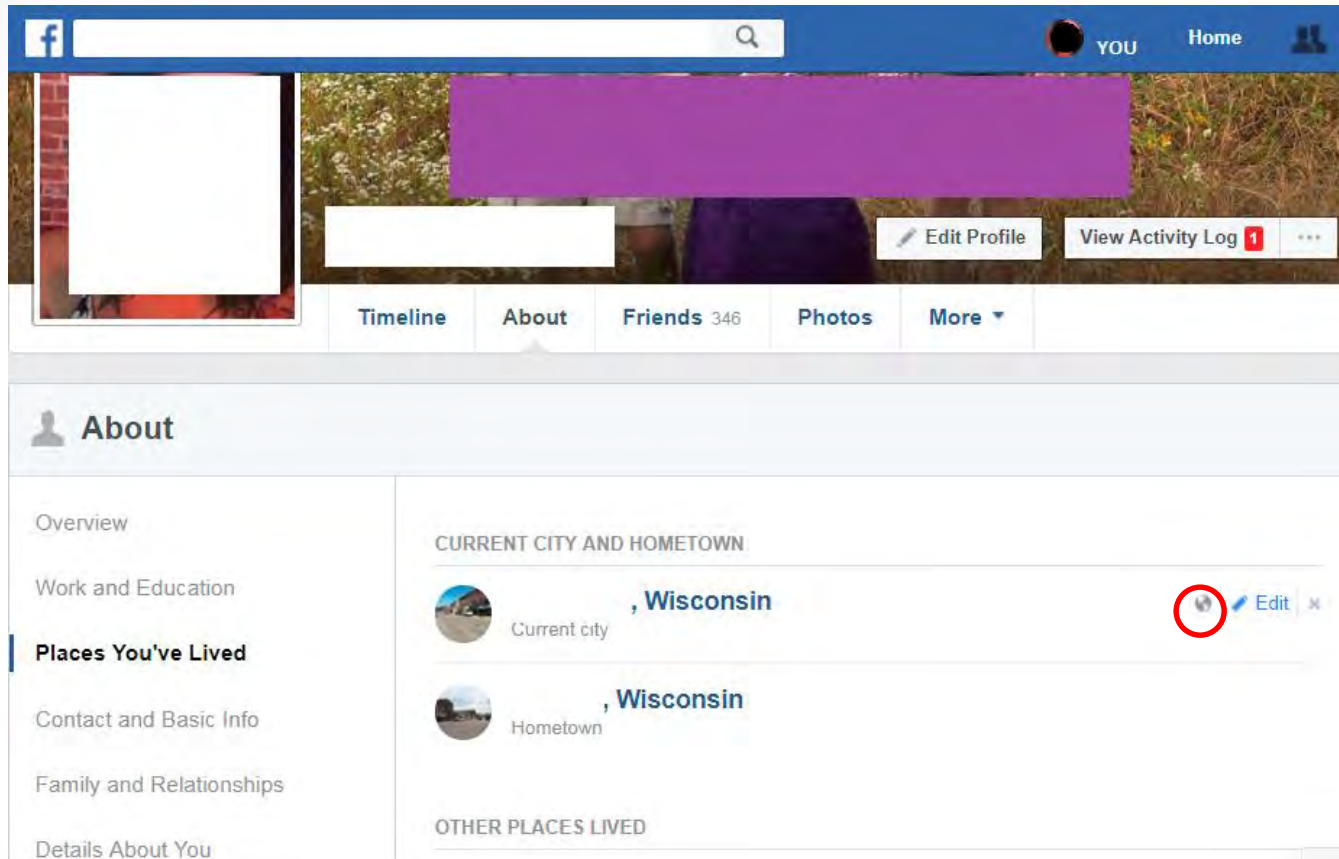
Add people to the restricted list to limit what they can see and block people you don't want to appear to at all.

Facebook Profile Settings



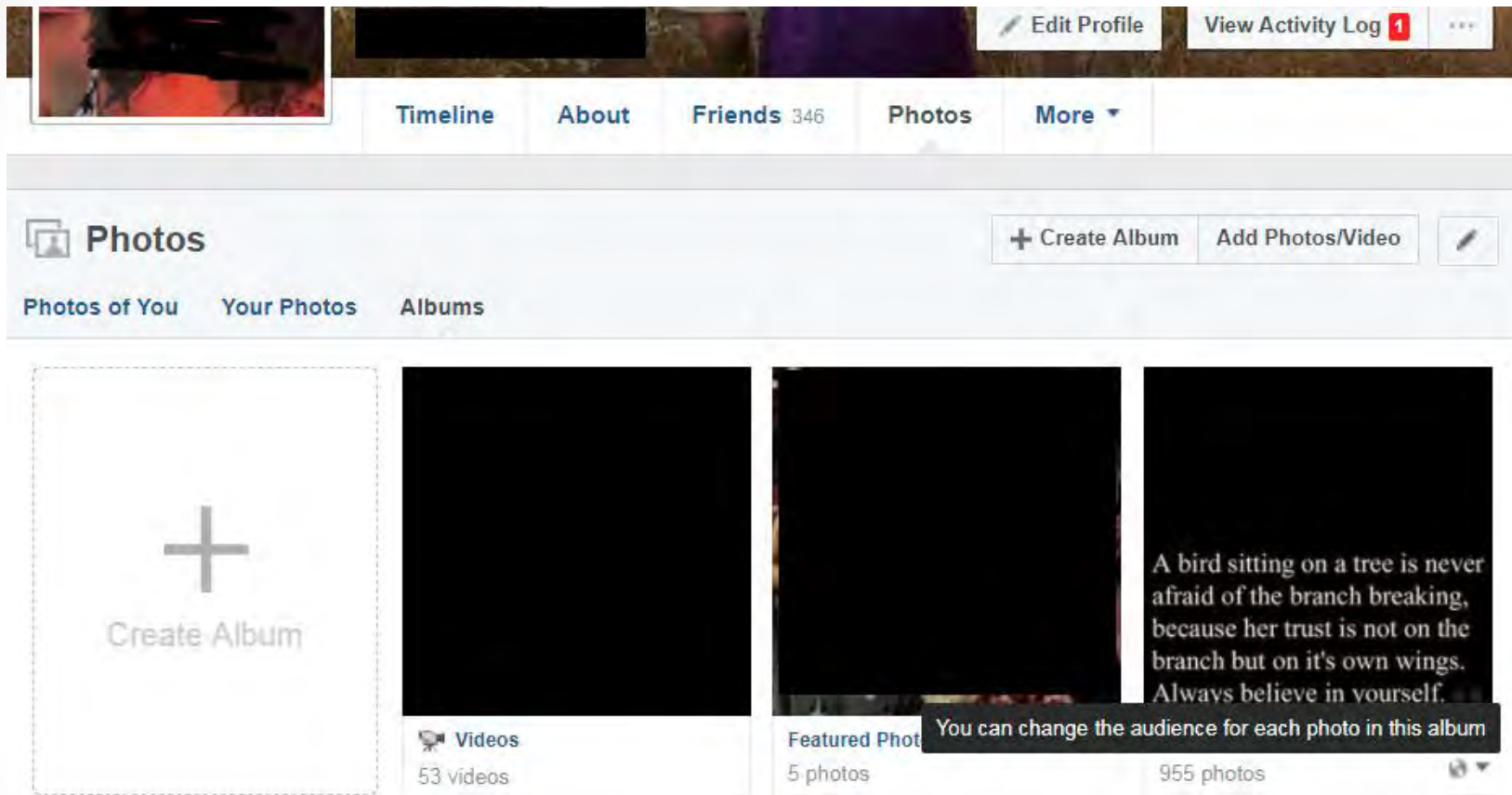
Click About on your profile to view your basic information. You'll see several sections. Each section has a number of items in it and each item has a privacy setting. Just click on the icon to the left of Edit and to the right of each segment, and decide who can see that information: public, friends, custom or a list.

Facebook Profile Settings



Customize each element so you only share what you are comfortable with such as relationship status, who you work for, etc. You can also set custom lists.

Facebook Photo Settings

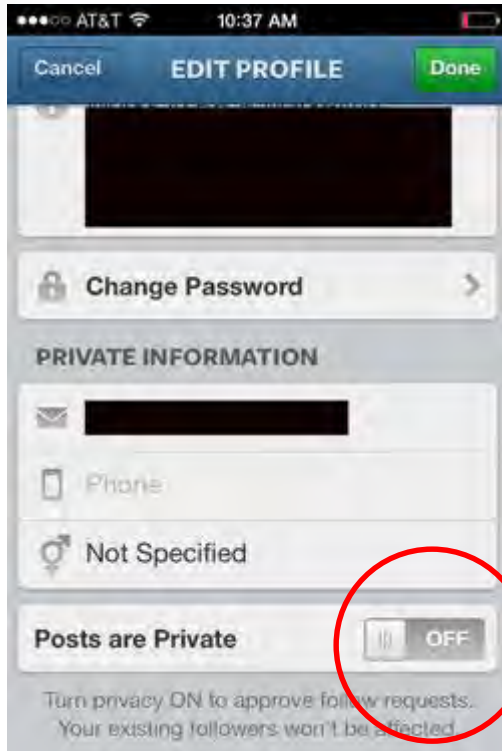


There are two ways to handle the audience setting for your photos: by album and by image. If you upload photos directly into an album, click the audience indicator on the bottom right side of the album to set privacy. For albums with images uploaded individually (like profile and cover photos), you must click each image and enter the privacy setting there.



Instagram

Instagram Privacy Settings – Either Fully Private or Not



With Instagram, you have to adjust privacy from the app. Navigate to the profile page by tapping the user icon on the far bottom right of the navigation menu.

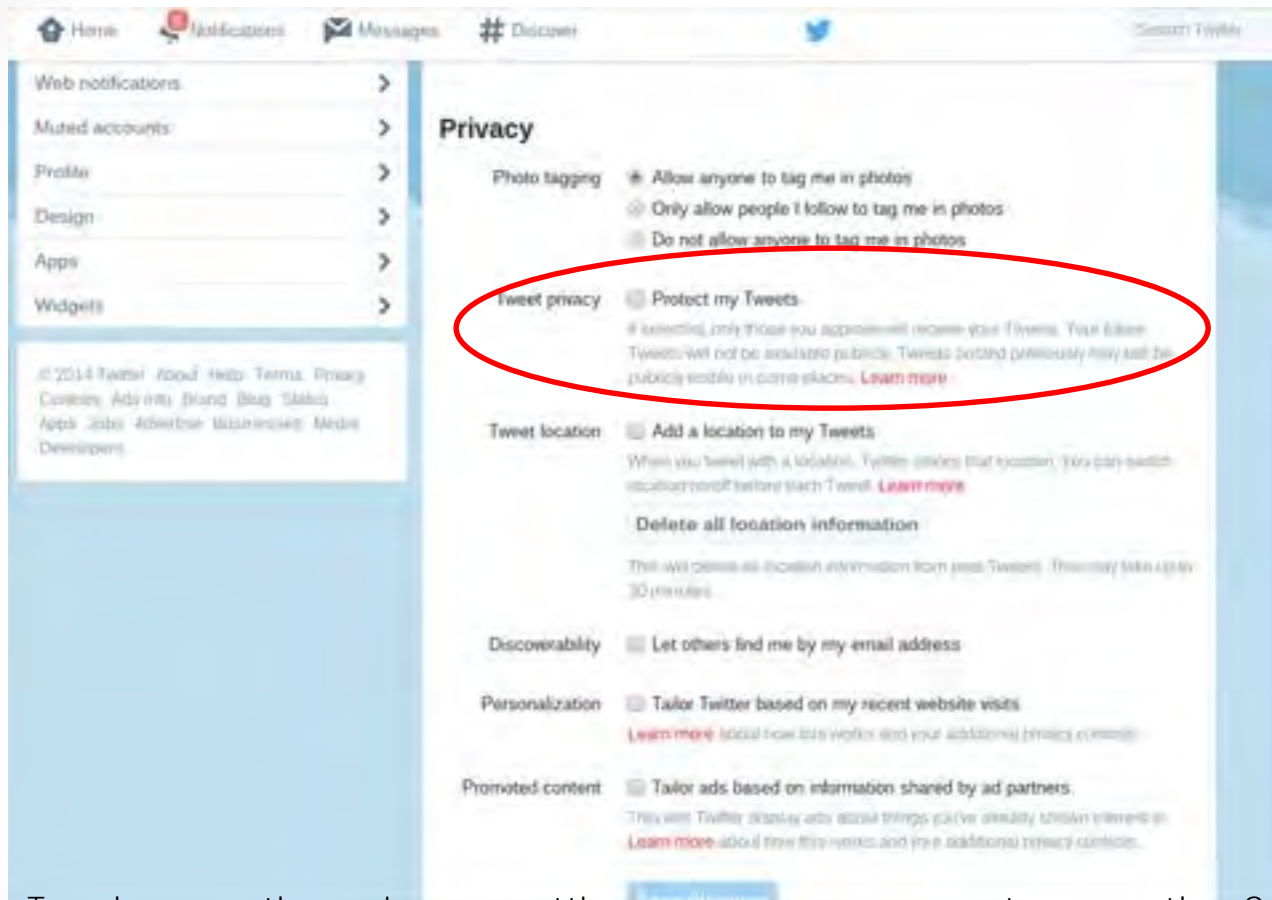
Tap Edit Your Profile and scroll down. At the very bottom there's a switch to toggle private profiles on and off. When set to private, only users you approve can see your photos.

Even if you switch to a private profile, your current followers stay the same. To block a particular follower, **navigate to that user's profile**, hit the Settings button on the top right corner of the page and then tap Block User.



Twitter

Twitter Privacy Settings – Either Fully Private or Not



To change the privacy settings on your account, open the Settings menu. Click Security and Privacy in the menu on the left side of the screen. Select Protect my Tweets if you want to approve each follower instead of allowing anyone with Internet access to read your tweets.



Google+

Google+ Privacy Settings

Go to the Settings menu found on the left side of the screen. Then select which items—such as reviews, +1s, photos and YouTube videos—show up on your main profile.



The screenshot displays the 'Photos and Videos' section of Google+ privacy settings. It includes options for showing geo location, allowing downloads, finding faces, and uploading at full size. A storage usage bar shows 4.94 GB (4.29%) of 115 GB used. Below this are sections for 'Google Drive' (showing Drive photos in the library), 'Auto Enhance' (set to Normal), and 'Auto Awesome' (creating new images from photos). A section for 'People whose tags of you are automatically approved' shows 'Your circles' and '+ Add more people'. The 'Profile' section at the bottom allows users to choose which content (Photos, YouTube/Videos, +1s, Reviews) is visible to visitors and whether to allow messages and be discovered in search results.

Photos and Videos

- Show geo location information on newly uploaded photos and videos.
- Allow viewers to download my photos and videos.
- Find my face in photos and videos and prompt people I know to tag me. [Learn more](#)
- Upload my photos at full size.

Storage used: 4.94 GB (4.29%) of 115 GB.
[Buy more storage](#)
Turning on full size uploads will slow down your uploads.

Google Drive

- Show Drive photos and videos in your photo library [Learn more](#)
Only you can see them in your library until you choose to share them.

Auto Enhance
Automatically enhance new photos and videos. [Learn more](#)

Off Normal High
It's easy to revert any photo that's been enhanced.

Auto Awesome

- Create awesome new images, movies and stories from your photos and videos. [Learn more](#)

People whose tags of you are automatically approved to be added to the 'Photos of you' section of your profile:

Your circles + Add more people

Profile

- Show your Google+ communities posts on the Posts tab of your Google+ profile. [Learn more](#)

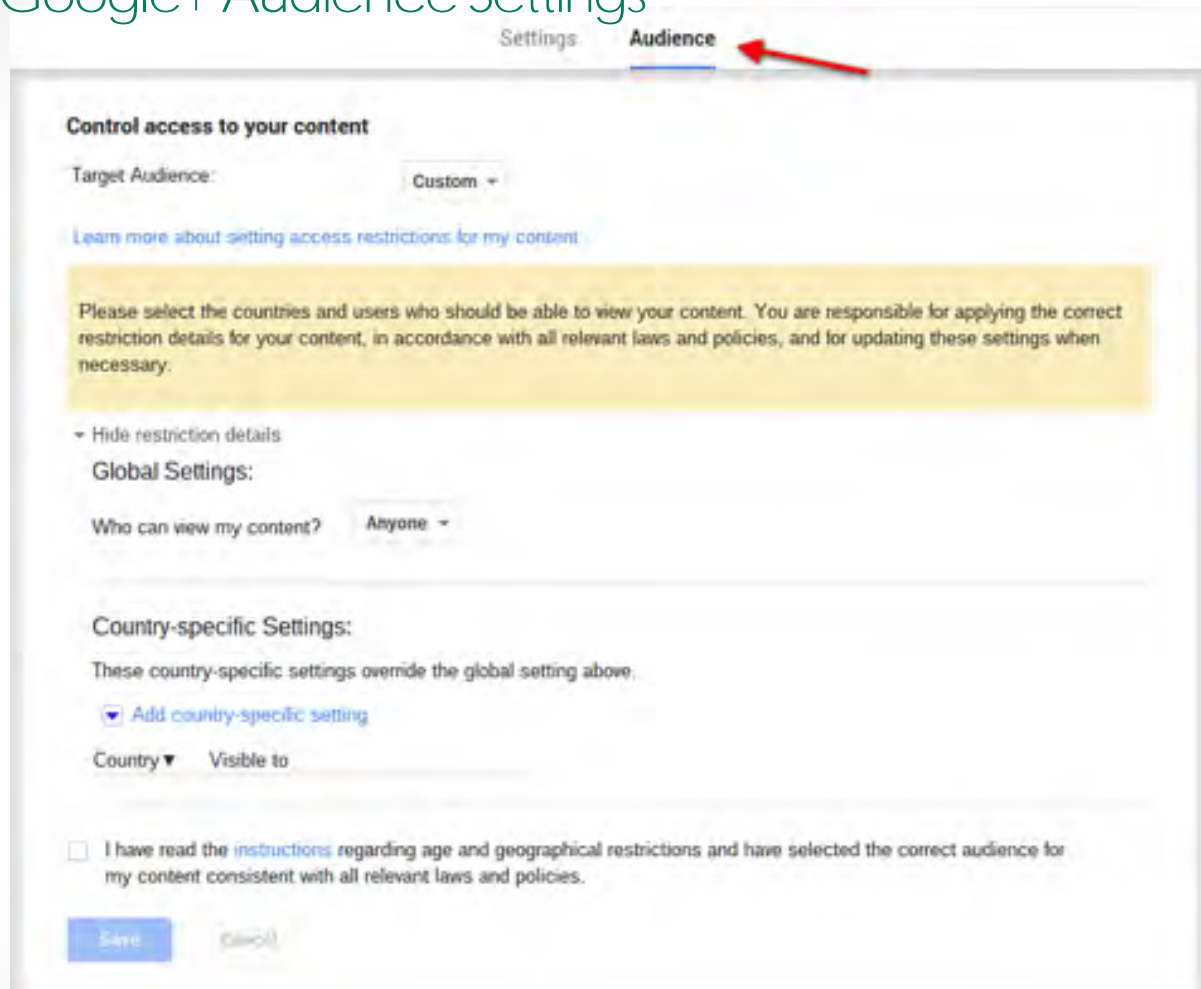
Show these profile tabs to visitors (they're always visible to you): [Learn more](#)

- Photos
- YouTube / Videos
- +1
- Reviews

Allow people to send you a message from your profile Extended circles ↕

- Help others discover my profile in search results. [Learn more](#)
- Show how many times your profile and content have been viewed.

Google+ Audience Settings



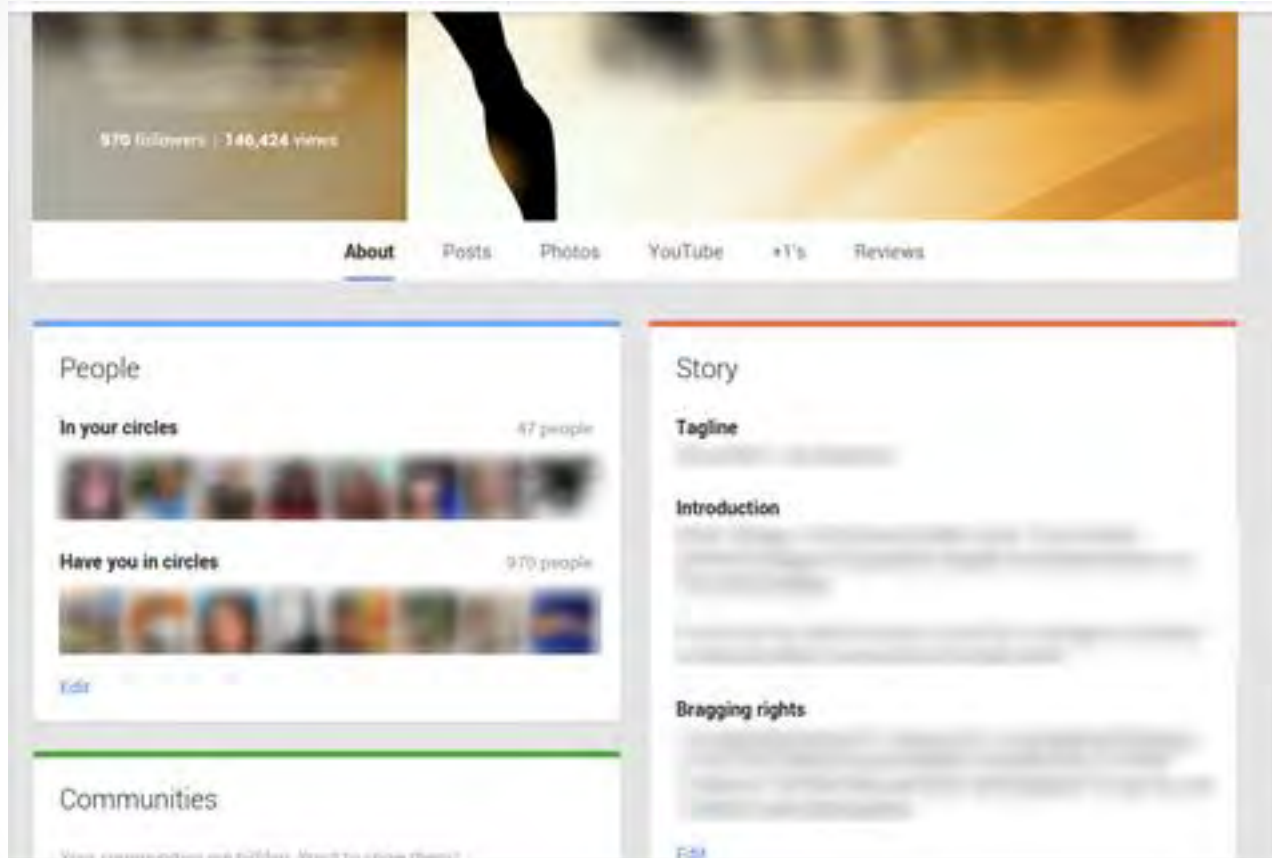
The audience that allows you decide whom your content can reach. Click Setting on the menu along the left side and then click Audience at the top of the screen. You can choose a minimum age or you can make individual global settings for certain countries.

Google+ Post Settings



Each post has its own privacy setting. Share a post publicly, with certain circles or with certain people. Keep in mind, once you share something publicly on Google+, the only way to unshare it is to delete it

Google+ Profile Settings

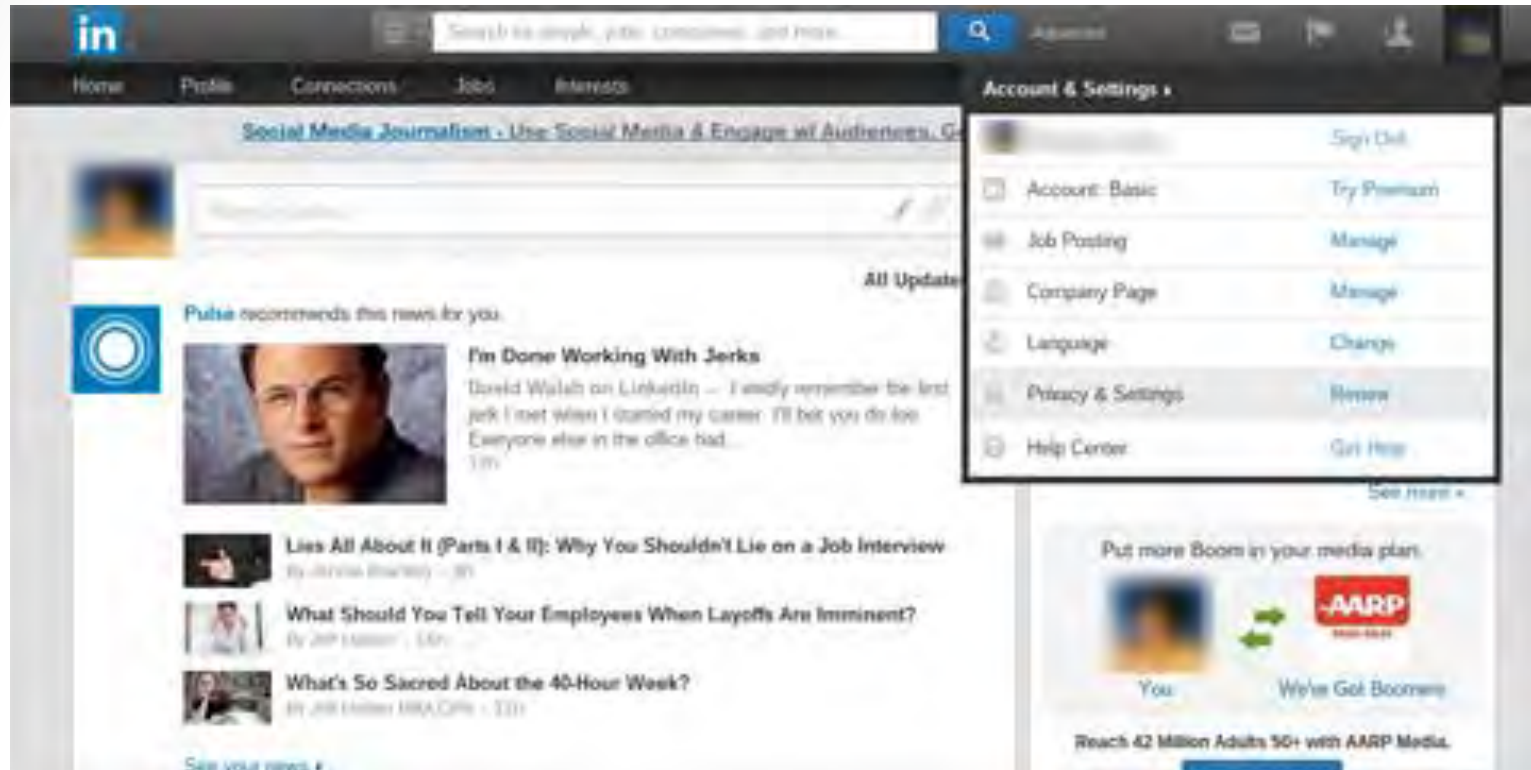


To edit your actual G+ profile, click Profile on the left menu, and then select About on the header. Each section has an Edit button at the bottom, so you can change the individual privacy settings.. To double-check your settings, select the option to view your profile as various people or groups.



LinkedIn

LinkedIn Privacy Settings

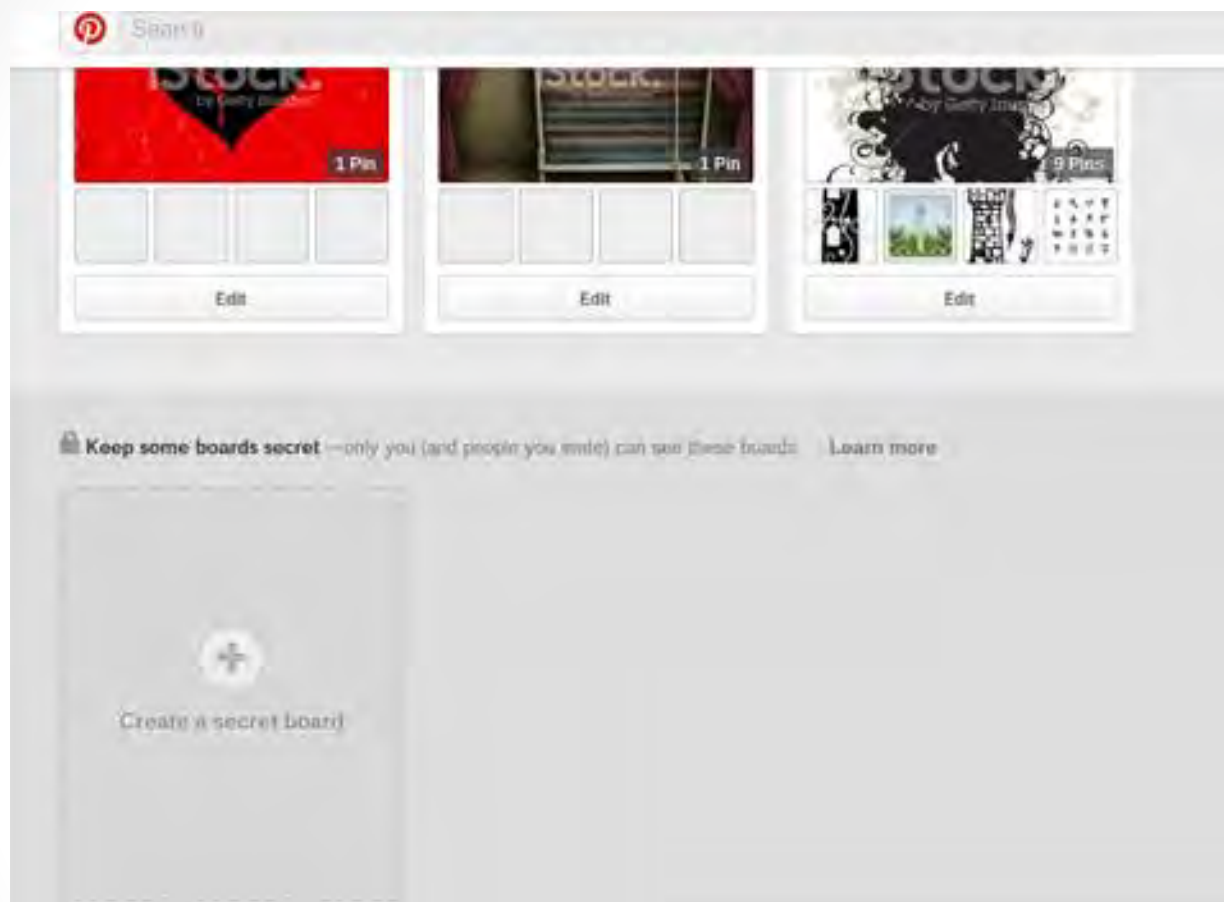


To make changes to your privacy, scroll over your Settings button in the top right corner (your profile picture) and select Review next to Privacy & Settings. If you want to decide which information anyone who accesses LinkedIn can see, click Edit Your Public Profile. Deselect everything you want to keep private to your connections.



Pinterest

Pinterest Privacy



Keep your pins to yourself with a secret board. The option to create secret boards is at the bottom of your board screen. Just click the plus symbol to start a new secret board.

