

## ATTACHMENT 6

The board of directors meet regularly on the the second Wednesday in March, June, September and December unless a significant conflict arises The following table shows the anticipated meeting schedule for the SWWDB Board of Directors for the next two years.

Meeting Date	Purpose
February 19, 2016	Joint Meeting Southwest Counties Consortium and SWWDB Executive Committee Meeting
March 9, 2016	SWWDB Board of Directors Meeting
June 8, 2016	SWWDB Board of Directors Meeting
September 14, 2016	SWWDB Board of Directors Meeting
December 14, 2016	SWWDB Board of Directors Meeting
March 8, 2017	SWWDB Board of Directors Meeting
June 14, 2017	SWWDB Board of Directors Meeting
September 13, 2017	SWWDB Board of Directors Meeting
December 13, 2017	SWWDB Board of Directors Meeting
March 14, 2018	
May 22, 2018	Joint Meeting Southwest Counties Consortium and SWWDB Executive Committee Meeting
June 13, 2018	SWWDB Board of Directors Meeting
September 12, 2018	SWWDB Board of Directors Meeting
December 12, 2018	SWWDB Board of Directors Meeting
March 13, 2019	SWWDB Board of Directors Meeting
June 12, 2019	SWWDB Board of Directors Meeting
September 11, 2019	SWWDB Board of Directors Meeting
December 11, 2019	SWWDB Board of Directors Meeting

Southwest Wisconsin Workforce Development Board, Inc.

Southwest Wisconsin Counties Consortium (CEOs)

Southwest Wisconsin Workforce Development Board of Directors

Executive Committee

Act for full Board between scheduled meetings

Address issues regarding the corporate status of the Board;

Establish Ad Hoc Committees and recommend standing committees;

Provide direction on policy, evaluate performance, and establish direction for the Chief Executive Officer;

Deal with issues regarding membership and attendance;

Review the SWWDB/LEO Agreement with the Local Elected Officials as often as appropriate;

Provide input on staff personnel issues such as: review of Personnel Policies, annual review of salary ranges and position descriptions and other personnel related issues as appropriate and needed;

Establish fee-for-service policies for the One-Stop Job Centers;

Promote active partnerships with the WDAs Local Elected Officials and functions as liaison on major issues;

Recommend Board organizational policies and procedures, changes in the By-Laws and Board/LEO Agreement;

Participate, with LEOs, in conference committee actions to mediate conflicts and disputes;

Conduct grievance hearings for staff and/or vendors/service providers.

Ad-Hoc Committees

Ad Hoc committees may be appointed as needed and will have a specific charge or purpose. Ad Hoc committees shall function as appropriate within the scope of the charge or purpose given to the committee at the time it is established. Appointment of an ad hoc committee rests with the Chairperson of the Board of Directors. Ad Hoc committees are temporary and will be reviewed on a quarterly basis by the Executive Committee to determine if they have fulfilled their intended purpose and should be dissolved.

Conference Committee

The Executive Committee shall designate four members of the Executive Committee to represent the Board of Directors during Conference Committee negotiations with the Chief Local Elected Officials from each of the counties within the Workforce Development Area to negotiate any disagreement/issues.